

# Kansas Association of County Surveyors 7<sup>th</sup> Annual Conference

**Schedule of Events: May 5, 2017**

- 8:30: Registration and coffee**  
*Emporia Chamber of Commerce Meeting Room  
719 Commercial Street, Emporia, KS  
(Additional parking in public lot behind building)*
- 9:00: Welcome – Debbie Thomas, President, KACS**
- 9:05: Updated Minimum Standards - Steve Brosemer, P.S.**
- 10:00: Break**
- 10:15: Minimum Standards, Continued**
- 11:00: Break**
- 11:15: Analyzing Boundary Descriptions, Brosemer**
- 12:00: Lunch (from Bobby D's BBQ)**
- 12:30: Analyzing Boundary Descriptions, Continued**
- 1:20: Break**
- 1:35: Round Table Discussion - Norm Bowers, P.E., P.S.**
- 2:25: Break**
- 2:40: Round Table Discussion, Conclusion**
- 3:30: Turn in evaluations - pick up certificates**
- 3:30: KACS business meeting, open to all!**
- 4:00: Meeting conclusion**

**This event will be limited to the first 40 registrants.**

## Conference Sessions

This year's annual meeting is worth 6 PDH's and will feature a session on Minimum Standards with emphasis on the upcoming revisions... including an in-depth discussion of changes to the "legal description" requirements. This session will qualify for the KSBOTP'S biennial two PDH requirement.

A session "ANALYZING BOUNDARY DESCRIPTIONS" will be beneficial for both for surveyors and non-licensed individuals.

In addition, there will be a session identifying and discussing issues encountered by counties that may require a professional surveyor to be involved. Topics will include but are not limited to:

- Section Corner preservation
- Identify counties with poor records
- Counties not requiring survey reviews???
- Ideas for fixing shortage of reviewers

KACS believes you will find this year's conference informative and practical as we all try to improve our profession and preserve the PLSS statewide.

We wish to thank the Emporia Chamber of Commerce who has graciously allowed the KACS to use their meeting room for this event.

### REGISTRATION

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
County: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ / \_\_\_\_\_ License # (if surveyor): \_\_\_\_\_

**6 PDH's are available for surveyors registered in Kansas. Check here if you want a certificate: YES \_\_\_\_\_**  
*Certificates not picked up at the end of day will cost \$10.00 for postage and handling.*

**Registrations due no later than Friday, April 28, 2017**

**AMOUNT DUE: \$50.00 (KACS members) \$60.00 (non-members)**

**Covers PDH's and Lunch**

**TOTAL AMOUNT ENCLOSED: \_\_\_\_\_**

**No refunds after Monday, May 1, 2017**

**Please send your completed registration and check or government PA# to:  
Michael Kelly, 5757 Longleaf Drive, Lawrence, KS 66049**

**Please make sure you give the attached IRS form W-9 to the person cutting your registration check!!!**

*Registration confirmations will be emailed on or before May 1, 2017.*

For more information email: [mkelly@douglascountyks.org](mailto:mkelly@douglascountyks.org) or call: 785-832-5297

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>KANSAS ASSOCIATION OF COUNTY SURVEYORS</b>	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <b>Note.</b> For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input checked="" type="checkbox"/> Other (see instructions) ▶ <b>NON-PROFIT</b>	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>	
	5 Address (number, street, and apt. or suite no.) <b>1800 W. OLD 56 HWY C/O COUNTY SURVEYOR</b>	
	6 City, state, and ZIP code <b>OLATHE, KANSAS 66061</b>	
	7 List account number(s) here (optional)	

Requester's name and address (optional)

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number									
				-			-		

or

Employer identification number									
0	1	-	0	9	6	4	6	6	2

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

### Part II Certification

- Under penalties of perjury, I certify that:
- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
  - I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
  - I am a U.S. citizen or other U.S. person (defined below); and
  - The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶ <i>Daniel J. ...</i>	Date ▶ <i>2-25-17</i>
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*KACS President*

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.  
**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.*

- By signing the filled-out form, you:
- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
  - Certify that you are not subject to backup withholding, or
  - Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
  - Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.